

# 7<sup>TH</sup> DAY Online Registration Instructions

**AFTER March 1st, PLEASE CALL DAVE DELANEY AT THE SYNOD OFFICE BEFORE PROCEEDING.**  
(office)540-389-1000, (cell)540-529-6893 or [delaney@vasynod.org](mailto:delaney@vasynod.org)

[For a printable version of the 7<sup>th</sup> Day registration form, click here](#)

**~PLEASE READ ALL THREE STEPS FOR ONLINE REGISTRATION BEFORE CLICKING ANY LINKS~**

1. Fill out the online registration form. Click the "Submit to VA Synod" button. **\*\*\*IMPORTANT\*\*\*** Adobe will show you two options for sending your form. **Option 1 is "Desktop Email"**. Chose this if you have Microsoft Outlook or any email program you use that's directly on your computer. **Option 2 is "Internet Email"**. This is the option you will choose if you use email such as Gmail, Yahoo, Hotmail, etc... It will prompt you to save it to your hard drive. You will then go into your email and send it to [heather@vasynod.org](mailto:heather@vasynod.org) as an attachment.

Please fill in as much information as possible, or we will ask you to resubmit the form at a later date. If you are a congregation entering in multiple attendees, please fill out a registration for each person attending and again, fill in as much information as possible. We specifically need Name, Gender, Grade, T-Shirt and Congregation/Location.

[To register your youth or adult for 7<sup>th</sup> Day, please click here to fill out and submit the online form.](#)

2. If you are submitting a complete form, typing your name in the box will serve as your signature. **PLEASE** make sure that the youth participant reads the expectations before putting their name down as a signature. It is **very important** for them to know and acknowledge what will be going on and what is expected at 7<sup>th</sup> day. After submitting with all information including the medical portion, your registration is complete and we will need nothing else from you, not even a physical form. It is suggested that you email Heather O'Bryan in the Synod office to make sure she did receive the registration.
3. If you are interested in paying by credit card you will have to fill out a little bit of information on our ACS website. A completed registration form is still required so please use the form from item #1 before paying. [Click here to pay by credit card.](#)

If you have any questions, contact Heather O'Bryan in the Synod Office at [heather@vasynod.org](mailto:heather@vasynod.org) or 540-389-1000  
Thank you and welcome to 7<sup>th</sup> Day 2010!