



Boundary Training 2017 Maintaining Boundaries in a Digital Age

Frequently Asked Questions

Please refer to the [Course Information and Instructions](#) document for more detailed information related to this training.

Who needs to complete this training?

All active rostered ministers, licensed local ministers, stated supply, vicars/interns, seminarians serving a congregation, those awaiting call, those on leave from call, and retired rostered ministers actively serving a synod/judicatory in a pastoral/church leadership capacity, will be required to complete this training.

Can other church/institution leaders also enroll in the training?

While the course is targeted primarily for clergy and deacons, other spiritual leaders in congregations and church affiliated organizations are encouraged to participate in this training. It is beneficial to all church leaders and leaders in church related institutions. Everyone should enroll using our group code: [GRP63105841950020](#).

When does it need to be completed and how long do I have to complete the training once I start it?

We launched this training in early August and are now about halfway through the time frame for completion. **The deadline date is December 31, 2017.** Please refrain from leaving your course completion to very end, which will fall during the seasons of Advent and Christmas, undoubtedly two of the busiest times in the Christian calendar. You have **60 days to complete the course** from the time you begin it.

Do I need to enroll in a basic boundary training class in addition to the on-line training if I never attended a basic training?

While this training builds upon the content presented in the basic Boundary Training workshops that were offered in 2014-2016, a primer on preventing clergy sexual misconduct, this training will satisfy a basic boundary training requirement, and you then will be expected to complete the next training in 2020.

How long will it take me to complete the on-line training?

The amount of time required to complete the course varies from person to person, but you are advised to set aside six (6) hours and breaking it into at least two (2) sittings. The training allows the learner to start and stop as needed, re-entering the course by following the instructions. [Please be sure to make a written notation of where you last ended, if not completing the training in one sitting.](#) There is no automatic bookmark that will allow you to directly return to the page or section where you ended.

How much does the course cost and how do I pay for it?

The cost is \$49.00 and is paid at the time of your on-line registration via credit card or PayPal. You also can make payment over the phone by calling the Lewis Center at 202-664-5700. When calculating your out-of-pocket expenses, this averages to \$16.33 per year, since our training requirements are every three years.

How is my “successful completion” determined?

In addition to reading material and watching videos, you will be required to answer reflection questions that are evaluated on a “pass/fail” basis by the staff of the Lewis Center. You must hit the **“Submit Answer” button after responding to each question before moving to the next section.** This will save your answers. You are advised to type and save your answers in a Word document; then copy and paste those responses in the respective text box. This way, you will have your answers saved in case of a technical glitch.

Why do I receive a certificate of completion and what do I do with my certificate?

In our Ministerium Covenant, one of the principles about which rostered ministers are committed to covenanting with each other is that of “engaging in professional development” (i.e., continuing education, mentoring, consultation, etc.). The Ministerium Team has lifted up this promise at certain events such as The Gathering of the Ministerium, whereby continuing education contact hours are awarded for attending certain portions of that event. This commitment extends to boundary training as well. Upon successful completion of the on-line course, a certificate of completion indicating 0.5 *units* of continuing education credit will be emailed to the address listed on your registration, as well as to the synod office. Keeping certificates in your files is one method of verifying participation. It also helps you to accurately complete the Continuing Education Section in your Annual Report to the bishop. You are asked to indicate the continuing education classes you attended and the number of contact hours. Having a written record, frees you from relying on memory and self-calculation.

Once I finish the course, am I permitted to re-access the course?

Your access to the course material is terminated upon completion. Please make sure to download or print any material you might want for future reference, setting your desired print functions, prior to clicking the **Complete Course Now** button.

Where can I find information about the training and how to enroll?

Based on feedback received from people who have completed the course, a revised [Course Information and Instructions](#) document has been included. New information has been added and certain points have been highlighted. This Course Information and Instructions document also can be found on the synod’s website:

Click on Ministries on the Homepage

Click on Healthy Leadership and Wellness

Scroll down to Healthy Leaders

Click on Boundary Training Workshops and Misconduct Policy