



*Let us hold unwaveringly to the hope that we confess,  
for God, who made the promise, is **faithful**.*  
(Hebrews 10.23)

**Virginia Synod, ELCA  
2019 SYNOD ASSEMBLY  
GENERAL ARRANGEMENTS**

**June 7 – 8, 2019**

**Roanoke College in Salem, Virginia**



*Virginia Synod, Evangelical Lutheran Church in America*



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# Virginia Synod, ELCA 2019 SYNOD ASSEMBLY

## June 7 – 8, 2019

### Roanoke College in Salem, Virginia

Please Note: The cut-off time for the receipt of resolutions for consideration of the Committee of Reference and Counsel is 30 days before the first day of the Assembly (May 8, 2019)

## GENERAL ARRANGEMENTS

### ASSEMBLY PURPOSE

We are gathered at this Assembly to experience and express what it means to be called to be church together as the Body of Christ, as we care for necessary items of business, participate in and experience corporate worship, and engage in fellowship and faith formation.

### 2019 ASSEMBLY THEME **Faithful + Bold + Serving**

*Let us hold unwaveringly to the hope that we confess, for God, who made the promise, is faithful.*  
(Hebrews 10.23 NRSV/KDBD)

God is faithful. God keeps God's promises - of love, hope, peace, forgiveness, justice, mercy, welcome, salvation. God's faithfulness comes to us most clearly in the life, death, and resurrection of Jesus. God is faithful; the cross is God's ultimate testimony to God's love for us – which is faithful, bold, serving.

Because God is faithful, our hope is not in vain. When we hope in God, we can do so unwaveringly. Even when we doubt, even when we sin, even when our hope falters, the cross is God's assurance that God is always faithful. God has made the promise - to everyone in every place and in every time. And God has always kept the promise. The cross is God's faithful promise. So, we hope. Not wish, but hope. Grounded in God's promises, which are steadfast and faithful.

This year's Synod Assembly theme builds on the new Virginia Synod Vision of Faithful + Bold + Serving. *Since, then, we have such a hope [through Christ Jesus], we act with great boldness* (2 Corinthians 3.12). Grounded in God's bold faithfulness to humanity and empowered by the gift of the Holy Spirit, we respond to God's gift of grace with bold and servant faith, with faithful and servant boldness, and with faithful and bold serving.

### ELCA REPRESENTATIVE

The ELCA representative is the Rev. Dr. Sandy Chrostowski, Director for DEM (Director of Evangelical Mission) Relationships for the ELCA.

### ASSEMBLY OFFERINGS

Offerings are designated to support Lutheran Disaster Responses:

- For the Caribbean Synod, our partners in Region 9 of the ELCA. Lutheran Disaster Response (LDR) working with Lutheran Services of the Virgin Islands, is launching a major, multi-year repair and rebuild program on St. Croix.
- For the Virginia Disaster Fund. This fund allows the people of the Virginia Synod to respond locally to disasters by making gifts which will provide grants and support to congregations and affiliated organizations undertaking disaster response.

## **ASSEMBLY WORSHIP**

Several opportunities for worship are built into the Assembly.

A Service of Holy Communion, including Ordination(s)/Consecration(s) if applicable, will be held on Friday evening at Cregger Fieldhouse, beginning at 7:45 p.m. Bishop Humphrey will be the Presiding Minister and Preacher.

Clergy are strongly encouraged to vest (stole color will be announced) and participate in the procession at Kerr-Cregger Fieldhouse.

## **WORSHIP MATERIALS**

Worship booklets for the Friday evening worship at Kerr-Cregger Fieldhouse will be available in print and on the Guidebook App.

**All other worship materials will ONLY be available on the Guidebook App and projected on the screens during the assembly.**

## **REGISTRATION FOR THE ASSEMBLY/FEE SCHEDULE**

If registering using the enclosed paper registration form, send via USPS to The Virginia Synod P.O. Box 70 Salem, VA 24153, be sure to include the proper amount due (make all checks payable to The Virginia Synod) and your registration form. To register online, please visit [www.vasynod.org](http://www.vasynod.org). This option requires payment by debit or credit card. Please see the registration form found on page 7 for the fee schedule.

## **CHECK-IN INFORMATION**

You must check-in and pick up your materials for the assembly in the lobby of the Cregger Center. Check-in will open at the Cregger Center at 9:00 a.m. on Friday, June 7th.

## **PARKING**

Parking is available in any of the parking areas shown on the Roanoke College map provided in this packet. Handicap parking will be available in the Upper Olin Parking Lot located on High Street across from Luther Plaza. We suggest you park in the two nearest parking lots to the Kerr-Cregger Fieldhouse. The first parking lot located across from the Kerr-Cregger Field House on High Street and the second parking lot on Peery Drive. Golf carts will be available to transport guests who need assistance to and from the Peery Drive parking lot.

## **VOTING MEMBER ORIENTATION**

An optional orientation session for all voting members will be held on Friday.

## **PLENARY SESSIONS**

These sessions will be held in the Kerr-Cregger Center Fieldhouse.

**\*WE RECOMMEND THAT YOU BRING A SWEATER OR DRESS IN LAYERS IN THE KERR-CREGGER CENTER FIELDHOUSE.**

***THOSE WITH HEARING CONCERNS MAY CHOOSE TO SIT NEARER OR FURTHER FROM THE SPEAKERS – THIS IS A LARGE SPACE, AND IT IS DIFFICULT TO KEEP SOUND LEVELS THE SAME IN ALL AREAS.***

## **SEATING FOR PLENARY SESSIONS**

All voting members and official visitors will be seated at tables on the floor of the Kerr-Cregger Center Fieldhouse. During all elections, visitors will be required to move to extra seating on the sides and in the back of the Fieldhouse. Visitors are asked to honor this arrangement so that voting members will have an adequate workspace at the tables and to facilitate distribution of ballots for the several elections and the counting of the house on calls for "division." Ample extra seating space for visitors is available, and visitors are welcome to attend.

## **DISPLAYS**

Displays depicting the many ministries of the synod and its agencies and institutions will be set up in the Kerr-Cregger Center Fieldhouse. These displays will be maintained throughout the assembly, and all voting members and visitors are urged to take the time to view them.

## **EXPENSES OF VOTING MEMBERS**

Voting members of the assembly are being asked to pay a \$20.00 Travel Equalization Fee as part of the assembly cost package. Auto mileage reimbursement will be paid at the rate of ten cents per mile for the driver and two cents per mile for each additional passenger who is a voting member or Youth Assembly attendee. Travel reimbursement checks will be mailed the week following the assembly.

## **MINUTES OF THE VIRGINIA SYNOD ASSEMBLY**

The minutes of the assembly will be available on our website. For those needing a paper copy sent via USPS, please notify the Virginia Synod Office at 540-389-1000.

## **YOUTH ASSEMBLY**

Lutheran Youth of the Virginia Synod will be holding their annual assembly concurrently with the VA Synod Assembly. They will be joining the main assembly at various times during major presentations or to observe the assembly in action.

## **INFORMATION DESK**

An information desk will be located in the lobby of Kerr-Cregger Center Fieldhouse. Meal Tickets will be available for guests to purchase, at the cost of \$10.00 each. Meal tickets must be purchased with cash or check.

## **EMERGENCY PHONE NUMBERS**

To reach someone attending the assembly, you may call the Virginia Synod office at (540) 389-1000 between the hours of 7:00 a.m. and 7:00 p.m. For incoming emergency calls outside of these hours, please call Roanoke College Campus Safety at (540) 375-2500.

**2019 VIRGINIA SYNOD ASSEMBLY**  
**Friday, June 7, 12:30 pm – Saturday, June 8, 12:30 pm**  
 Kerr-Cregger Fieldhouse, in the Roanoke College Cregger Center  
 BASIC Schedule

***Faithful + Bold + Serving***

Let us hold unwaveringly to the hope that we confess,  
 for God, who made the promise, is faithful. (*Hebrews 10.23*)

<b>FRIDAY Morning</b>	<b>JUNE 7, 2019</b>	<b>REGISTRATION</b>
9:00am-12:30pm	Cregger Center	Registration/Check-in, Orientation (location for Orientation to be determined)
11:00am – 12:30pm	Colket Center Commons	LUNCH
<b>FRIDAY Afternoon</b>	<b>JUNE 7, 2019</b>	<b>OPENING SESSION #1</b>
12:30-3:00pm	Kerr-Cregger Fieldhouse	Opening Worship, with necrology; Organization of the Assembly; Reference & Counsel; Bishop’s Reflections + Table Conversations
<b>FRIDAY Afternoon</b>	<b>JUNE 7, 2019</b>	<b>SESSION #2</b>
3:00-5:45pm	Kerr-Cregger Fieldhouse	Report of Nominating Committee; ELCA Rep; Synod Ministry Moments; Introductions and Recognitions
5:45-7:15pm	Colket Center Commons	DINNER
<b>FRIDAY Evening</b>	<b>JUNE 7, 2019</b>	<b>FESTIVAL WORSHIP</b>
7:30pm	Kerr-Cregger Fieldhouse	Service of Holy Communion
9:00pm	Luther Plaza	Social Gathering
<b>SATURDAY Morning</b>	<b>JUNE 8, 2019</b>	<b>SESSION #3</b>
6:30-8:00am	Colket Center Commons	BREAKFAST
8:30-10:15am	Kerr-Cregger Fieldhouse	Morning Worship with the installation of Synod leadership; Report of the Officers; Elections; Report of Synod Council
<b>SATURDAY Morning</b>	<b>JUNE 8, 2019</b>	<b>SESSION #4</b>
10:15am-12:30pm	Kerr-Cregger Fieldhouse	Resolutions; VA Synod Ministry Moments; Report of Youth Assembly; Sending Worship

**Meals:** All meals will be served in the Colket Student Center. (See above for meal times.) **\*Individual meal tickets may be purchased by cash or check at the Information Table located in the Cregger Center.**

**Special Meals:** A luncheon for **Spouses of Ministers of Word and Sacrament and Ministers of Word and Service** will be held during the lunch hour on Friday in the President’s Dining Room on the second level of Colket. Roanoke College Church Relations sponsor this luncheon, and no meal ticket is required.

# 2019 Virginia Synod Assembly

## Dais Leaders

<u><b>Names</b></u>	<u><b>Responsibilities</b></u>
The Rev. Robert F. Humphrey.....	Bishop of Synod
Mr. Charles Downs.....	Vice President of Synod
Ms. Blythe Ann Scott.....	Secretary of Synod
Mr. Dan Kahill.....	Treasurer of Synod
The Rev. Kelly Bayer Derrick .....	Assistant to the Bishop Assembly Coordinator
The Rev. John Wertz, Jr. ....	Director for Evangelical Mission (DEM)/Assistant to the Bishop
The Rev. Dr. David Delaney.....	Director for Youth & Young Adult Ministry
To be determined .....	Parliamentarian
Ms. Lisa Geiger, Deacon.....	Secretary of the Assembly
The Rev. Keith Olivier.....	Assembly Chaplain Coordinator
The Rev. Dr. Sandy Chrostowski .....	Director for DEM for the ELCA
Mr. Kevin Barger .....	Assembly Musician





VIRGINIA SYNOD ASSEMBLY JUNE 7-8, 2019

“FAITHFUL + BOLD + SERVING”

REGISTRATION DEADLINE MAY 15, 2019



TO REGISTER ONLINE PLEASE VISIT: [www.vasynod.org/synod-assembly](http://www.vasynod.org/synod-assembly)

PERSONAL INFORMATION:

Rev.       Mr.  
 Deacon    Mrs.  
 Dr.         Ms.      NAME: \_\_\_\_\_ E-Mail: \_\_\_\_\_  
 Vicar

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_-\_\_\_\_ Congregation: \_\_\_\_\_ Location: \_\_\_\_\_

PLEASE SELECT A REGISTRATION TYPE FROM THE LIST:

<input type="checkbox"/> Rostered Minister - Under Call	<input type="checkbox"/> Senior Seminarian
<input type="checkbox"/> Rostered Minister - Retired	<input type="checkbox"/> Synod Council Member
<input type="checkbox"/> Rostered Minister - On Leave from Call	<input type="checkbox"/> Official Visitor by Invitation of the Synod
<input type="checkbox"/> Lay Voting Member	<input type="checkbox"/> Visitor

**Medical Needs or Concerns:** Please list information in the space provided below. (Mobility, sensory, etc.)

**BULLETIN OF REPORTS:** Select one or both options. **ONLY THOSE** who select a paper copy will receive a paper copy.  
**THERE WILL BE NO EXTRA PRINTED COPIES OF THE BULLETIN OF REPORTS AVAILABLE.**

Email Copy: A copy will be emailed to the address provided.       Paper Copy: Pick up at Registration Check-in

**\*\*Guidebook App will be available to everyone attending the event!\*\***

REGISTRATION/MEAL OPTIONS:

<b>Option 1: Rostered Minister – Under Call/Lay Voting Member</b> Price includes: Registration Fee and Meals \$230 and Travel Equalization Fee \$20 <b>MEALS INCLUDE: 1 BREAKFAST, 1 LUNCH, 1 DINNER</b>	<b>\$250.00</b>
<b>Option 2: Rostered Minister – Retired</b> Price includes: Registration Fee and Meals \$80.00 <b>*MEALS INCLUDE: 1 BREAKFAST, 1 LUNCH, 1 DINNER</b>	<b>\$80.00</b>
<b>Option 3: Rostered Minister – On Leave from Call</b> Price includes: Registration Fee and Meals, \$80.00 <b>MEALS INCLUDE: 1 BREAKFAST, 1 LUNCH, 1 DINNER</b>	<b>\$80.00</b>
<b>Option 4: Visitor</b> Price includes: Registration Fee and Meals \$230.00 <b>*MEALS INCLUDE: 1 BREAKFAST, 1 LUNCH, 1 DINNER</b>	<b>\$230.00</b>
<b>Option 5: Senior Seminarian, Synod Council Member, or Official Visitor by Invitation of the Synod</b> Price includes: Registration Fee and Meals* <b>MEALS INCLUDE: 1 BREAKFAST, 1 LUNCH, 1 DINNER</b>	<b>THIS OPTION IS COVERED BY THE VA SYNOD</b>
<b>Early Bird: \$25.00 off if received on or before APRIL 15, 2019. FOR OPTIONS 1, 2, 3, or 4</b>	
<b>TOTAL</b>	

PAYMENT OPTIONS:

If paying by check, please send registration form and check to: The Virginia Synod, PO Box 70, Salem, VA 24153

YOUTH ASSEMBLY REGISTRATION:

Please visit [www.vasynod.org/event/youth-assembly](http://www.vasynod.org/event/youth-assembly) for Youth Assembly Registration information.

If you have any questions or concerns, please call The Virginia Synod at 540-389-1000.

## VA Synod Assembly Hotel Information 2019

\*\*\*Please place your reservations early as there are other events in the area and rooms will be limited.\*\*\*

Hotel Name		Reservation Code	Cut-Off Date	Discount Rate Per Night
LaQuinta Inn 140 Sheraton Dr. Salem, VA 24153	540-404-9659	Virginia Synod	May 6th, 2019	\$99.00 Group Rate
Hampton Inn 450 Litchell Rd. Salem, VA 24153	540-389-2424	2019 Virginia Synod	May 10, 2019	\$119.00 Group Rate
Fairfield Inn & Suites 121 Sheraton Dr. Salem, VA 24153	540-302-4005	Virginia Synod Group	May 4, 2019	\$125.00 Group Rate <a href="#">Click here for Reservations</a>
Holiday Inn Express 991 Russell Road Salem, VA 24153	540-562-3229			Call for availability and price.
Comfort Suites at Ridgewood Farms 2898 Keagy Rd. Salem, VA 24153	540-375-4800			Call for availability and price.
Hampton Inn 1886 Electric Rd. Salem, VA 24153	540-776-6500			Call for availability and price.
Comfort Suites 100 Wildwood Rd. Salem, VA 24153	540-389-7171			Call for availability and price.
Quality Inn 151 Wildwood Rd. Salem, VA 24153	540-387-1600			Call for availability and price.
Home Suites by Hilton Roanoke 4830 Valley View Blvd. NW Roanoke, VA 24012	540-581-1000			Call for availability and price.
Hampton Inn and Suites 5033 Valley View Blvd. NW Roanoke, VA 24012	540-366-6300			Call for availability and price.
Main Stay Suites 5080 Valley View Blvd. NW Roanoke, VA 24012	540-527-3030			Call for availability and price.
Best Western Plus Inn at Valley View 5050 Valley View Blvd. NW Roanoke, VA 24012	540-362-2400			Call for availability and price.
Hyatt Place Roanoke Airport/ Valley View Mall 5040 Valley View Blvd. NW Roanoke, VA 24012	540-366-4700			Call for availability and price.
Baymont Inn 179 Sheraton Dr. Salem, VA 24153	540-795-2114			Call for availability and price.

# VA Synod Assembly 2019

## CONGREGATIONAL LAY VOTING MEMBERS

### Voting Membership:

- All Rostered Ministers under call on the roster of this synod
- Congregational Lay Voting Members
- Lay Officers of the Synod
- Retired Rostered Ministers
- Rostered Ministers on leave from call (pending a bylaw approval at the Assembly)
- Lay Members of Synod Council

**Election of Lay Voting Members:** Enclosed you will find a Voting Member Credential Form for the names of the lay voting members from your congregation(s).

**Please note that every congregation is entitled to at least two (2) lay voting members, typically one of whom is to be female and one male.**

Congregations are **strongly** encouraged to elect, where possible, qualified persons who would express the inclusiveness of the church. **EARLY** election and certification of voting members are highly desirable so that Assembly committees can be formed in a timely manner with proper representation from the conferences.

**The deadline for submitting the completed credentials form is May 8, 2019.**

**Additional Lay Voting Members:** Larger congregations are entitled to additional lay voting members on the following basis of baptized members (as of December 31, 2018). For each additional 200 baptized members or portion thereof over 400, the congregation should elect an additional lay voting member.

**400 = 2 voting members**

**401-600 = 3 voting members**

**601-800 = 4 voting members**

**801-1000 = 5 voting members**

**1001-1200 = 6 voting members**

## **EXPECTATIONS OF A PERSON ELECTED AS A VOTING MEMBER OF THE SYNOD ASSEMBLY**

1. Serve a one-year term commencing with the convening of the assembly to which elected.
2. Attend all of the Synod Assembly sessions.
3. Attend special assemblies as called during the term.
4. Study the agenda and advance materials received before the Synod Assembly.
5. Be an informed representative of the home congregation and its members at the assembly.
6. Be an advocate of the mission and ministry of the synod in the home congregation and throughout the synod as appropriate, including Synod Mission Gathering attendance and advocacy.
7. Be familiar with the synod constitution insofar as it affects the activities of the Synod Assembly.
8. Participate in assembly committees as appointed.
9. Be an active member of the congregation represented.
10. Make a report on the assembly to the home congregation.
11. Serve with no compensation.
12. Receive expense reimbursement for transportation to and from the assembly (car-pooling recommended).
13. Cost of registration, housing, and meals to be provided or reimbursed by the congregation represented.
14. Be responsible for personal expenses not directly related to responsibility as a member of the assembly.

# VOTING MEMBER CREDENTIAL FORM

**Due By: May 8, 2019**

Congregation or Parish \_\_\_\_\_

Location: \_\_\_\_\_ Conference: \_\_\_\_\_

Pastor or Congregational President: \_\_\_\_\_

Signature

Date

Name: _____		Name: _____	
Address: _____		Address: _____	
Phone: _____		Phone: _____	
Gender: _____		Gender: _____	
Racial/Ethnic Background: <input type="checkbox"/> African Descent or Black <input type="checkbox"/> American Indian or Alaska Native <input type="checkbox"/> Asian or Pacific Islander <input type="checkbox"/> Latino/a <input type="checkbox"/> Arab or Middle Eastern <input type="checkbox"/> European American or White <input type="checkbox"/> Multiracial/multiethnic	Primary Language: _____	Racial/Ethnic Background: <input type="checkbox"/> African Descent or Black <input type="checkbox"/> American Indian or Alaska Native <input type="checkbox"/> Asian or Pacific Islander <input type="checkbox"/> Latino/a <input type="checkbox"/> Arab or Middle Eastern <input type="checkbox"/> European American or White <input type="checkbox"/> Multiracial/multiethnic	Primary Language: _____

**NOTE:** Each congregation is entitled to a minimum of two voting members, typically one of who is to be male and one female. If more than two voting members are authorized and elected, please make copies of this sheet, and fill in the requested information for each additional voting member.

**\*Each Voting Member must have a credential form on file to vote.**

**BE SURE EACH VOTING MEMBER COMPLETES A REGISTRATION FORM!  
THE CREDENTIAL FORM DOES NOT SERVE AS REGISTRATION FOR VOTING MEMBERS.**



# VA Synod Assembly 2019

## SYNOD COUNCIL

### Officers of the Virginia Synod

<b>Bishop</b>	<b>The Rev. Robert F. Humphrey</b>	First Term, expires 2023		
<b>Vice President</b>	<b>Charles Downs</b>	First Term, expires 2019	Christ, Roanoke	Southern Conference
<b>Secretary</b>	<b>Blythe Ann Scott</b>	First Term, expires 2019	First, Norfolk	Tidewater Conference
<b>Treasurer</b>	<b>Dan Kahill</b>	First Term, expires 2022	Christ, Roanoke	Southern Conference

### Term Expiring 2019

<b>Molly Beyer</b>	First Term	Bethel, Winchester	Northern Valley Conference
<b>Barry Proctor</b>	Second Term	Redeemer, Bristol	Highlands Conference
<b>Darrell Short</b>	First Term	St. Paul, Shenandoah	Page Conference
<b>Jody Smiley</b>	Second Term	St. Michael, Blacksburg	New River Conference

#### Youth Member (1-year term):

<b>Emil Baggs</b>	Youth member	Epiphany, Richmond	Richmond Conference
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### Term Expiring 2020

<b>The Rev. Chris Carr</b>	Second Term	Christ the King, Richmond	Richmond Conference
<b>Judy Castele</b>	First Term	Good Shepherd, Lexington	Southern Valley Conference
<b>The Rev. Meredith Williams</b>	Second Term	Ascension, Danville	Southern Conference
<b>The Rev. Lauren Miller</b>	First Term	Muhlenberg, Harrisonburg	Southern Valley Conference

### Term Expiring 2021

<b>The Rev. Jonathan Boynton</b>	First Term	Grace, Winchester	Northern Valley Conference
<b>The Rev. Leslie Weber</b>	Second Term	Grace, Chesapeake	Tidewater Conference
<b>Tyler Wertman</b>	First Term	Grace, Waynesboro	Southern Valley Conference
<b>Maren Corliss</b>	Young Adult	St. Timothy, Norfolk	Tidewater Conference

# **VA Synod Assembly 2019**

## **EXPECTATIONS OF A MEMBER OF SYNOD COUNCIL**

1. Attend all meetings of the Synod Council. Presently these include:
  - a. Two regular meetings, each evening of one day and all of the next day.
  - b. A meeting on the afternoon and evening on Thursday preceding the Synod Assembly and a brief meeting immediately following the Assembly.
  - c. One annual retreat (3 PM of the 1st day through noon of the 3rd day)
  - d. Synod Assembly (noon Friday through noon Saturday)
  - e. Special meetings as called.
2. Serve a three-year term commencing at the adjournment of the assembly at which elected.
3. Maintain active membership in a congregation of the Synod.
4. Study the agenda and advance materials received before each meeting.
5. Study the agenda and advance materials received before the Synod Assembly.
6. Participate in commissions, committees, task forces, and individual assignments as directed by the Council.
7. Be familiar with the Synod constitution insofar as it affects the activities of the Council, the Assembly, and the Synod.
8. Be the eyes and ears of the Synod Council on the territory of the Synod to inform members in accomplishing the mission and the ministry of the Synod.
9. Be a representative of the synod in your home congregation, conference, and throughout the synod, as appropriate as an advocate of the mission and ministry of the Synod.
10. Assume responsibility occasionally for opening and closing devotions at meetings.
11. Serve without compensation.
12. Receive expense reimbursement for transportation, housing and meals, and other expenses directly related to the responsibility, but such reimbursement does not include personal arrangements necessary for the member to be away from home.
13. Make your congregations aware of these expectations if you are a parish pastor serving on the Synod Council.

# ROLES TO BE ELECTED AT 2019 ASSEMBLY

## **Synod Vice President**

Four-year term ending in 2023

## **Synod Secretary**

Four-year term ending in 2023

## **Disciplinary Committee Class of 2025 (6 year term)**

- 2 Lay members 1 male 1 female
- 2 Clergy 1 male 1 female

## **Synod Council**

Unless otherwise noted, all Synod Council terms are 3 years. Members may be elected to a second consecutive term.

Synod Council elections reflect the new Conference Partnerships approved by Synod Council in January 2019. The goal is to have a lay person and a clergy person from each of these five Conference Partnerships:

- Coastal (Tidewater & Peninsulas Conferences)
- Piedmont (Richmond & Germanna Conferences)
- Valley (Northern Valley, Central Valley, & Page Conferences)
- Blue Ridge (Southern Valley & Southern Conferences)
- Appalachia (New River & Highlands Conferences)

Synod Council also approved in January the addition to Synod Council of 2 new members who are persons of color and/or whose primary language is other than English. One of those members will be a lay person, and one will be either a lay person or a clergy person.

**Class of 2022 – 4 lay members** (any gender) to be elected, from the following Partnerships:

- Coastal
- Valley
- Appalachia

**Persons of color and/or whose primary language is other than English – 2 members**

- 1 lay person
- 1 lay person or clergy person

**Youth – 1 member**

- 1-year term, expires June 2020



**Virginia Synod Assembly 2019**  
**NOMINATION FORM – BIOGRAPHICAL INFORMATION**

**Due By: May 8, 2019**

1. Nominee for: \_\_\_\_\_  
(position being nominated for; please see position list above)

2. Name: \_\_\_\_\_

Person of color/primary language other than English: \_\_\_\_\_ Yes \_\_\_\_\_ No

\_\_\_\_\_ Lay \_\_\_\_\_ Rostered Minister Gender \_\_\_\_\_

3. Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

4. Telephone: Primary \_\_\_\_\_ Work \_\_\_\_\_

5. Congregation Membership: \_\_\_\_\_ Parish (if applicable) \_\_\_\_\_

Conference: \_\_\_\_\_

6. Occupation: \_\_\_\_\_  
(If retired, former occupation)

7. List experiences or factors that you believe have prepared you for service in this position (up to three):

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

8. List current or past congregational, synodical or churchwide activities related to qualification for this position (up to three):

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

9. List current or past community-related service activities (up to three):

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

10. Will serve if elected:

- Yes
- This is a self-nomination

Your name \_\_\_\_\_ Congregation \_\_\_\_\_ Parish \_\_\_\_\_

Your Signature \_\_\_\_\_

If mailing Please return to: The Virginia Synod, ELCA  
P.O. Box 70, Salem, VA 24153



**Virginia Synod Assembly 2019**  
**RESOLUTION FORM**  
**Due By: May 8, 2019**

Please type or legibly write your resolution in the space below. If you have more than one resolution to submit, please copy this form. Only one resolution should be included per form.

Sign the form at the bottom of the page, indicate the name and location of your congregation, and include the signature of your pastor or the president of your congregation (this signature is requested to certify that you are a participating member of an ELCA congregation in the Virginia Synod).

The Synod Constitution provides for primary consideration of resolutions received at least 30 days before the annual Synod Assembly convenes. **The cut-off for receipt of resolutions for consideration of the Committee of Reference and Counsel is 30 days before the first day of the Assembly (May 8, 2019).**

A RESOLUTION CONCERNING ....

Please see Resolution Instructions on the next page.

Signature of individual submitting the resolution \_\_\_\_\_

Virginia Synod ELCA Congregation and location \_\_\_\_\_

Signature of pastor or congregational president \_\_\_\_\_

Date: \_\_\_\_\_

Return to: Assembly Coordinator, Virginia Synod, ELCA, P.O. Box 70, Salem, VA 24153



# Virginia Synod Assembly 2019

## Resolution Instructions

1. A resolution should be stated clearly and concisely.
2. The WHEREAS of the resolution should state the reason for the resolution. Each reason should be given as a separate WHEREAS.
3. The RESOLVED section of the resolutions should clearly state the action desired; who is to implement the action; and who is to bear any cost. Each action should be given a separate RESOLVED.
4. If the resolution requires a change in the Virginia Synod bylaws, the proposed wording should be included in the resolution.
5. Resolutions should be tested against questions such as:
  - a. Is my information complete and accurate?
  - b. Is this a matter which pertains to the life and program of the Virginia Synod?
  - c. Is this a matter of significance requiring consideration by the Virginia Synod Assembly?
  - d. Is the action requesting an action that the Virginia Synod can appropriately and effectively implement?

### Format

1. If a resolution requires one action, use the following format:

**RESOLVED**, that \_\_\_\_\_.

2. If a resolution requires more than one action, the following format should be used:

**RESOLVED**, that \_\_\_\_\_;  
and be it further **RESOLVED**, that \_\_\_\_\_.

3. If a resolution is preceded by one reason for submitting the resolution, the following resolution should be used:

**WHEREAS**, \_\_\_\_\_,  
therefore be it **RESOLVED**, that \_\_\_\_\_.

4. If a resolution is preceded by two or more reasons, use the following format:

**WHEREAS**, \_\_\_\_\_;  
and **WHEREAS**, \_\_\_\_\_,  
therefore be it **RESOLVED**, that \_\_\_\_\_.



Virginia Synod Assembly 2019  
**SIGNIFICANT EVENTS FORM**

**Due By: May 8, 2019**

Congregation: \_\_\_\_\_

Parish (if applicable): \_\_\_\_\_

Location: \_\_\_\_\_

Groundbreakings

Dedications

Parsonages

Anniversaries

Bequests

Blessings

Major Additions



Virginia Synod Assembly 2019  
**DISPLAY AREA REQUEST FORM**

**Due By: May 8, 2019**

**ALL displays will be in the Kerr-Cregger Fieldhouse.**

Organization \_\_\_\_\_

Contact Person \_\_\_\_\_

Primary Telephone \_\_\_\_\_

Description of Display (include number of tables, electrical outlets, material to be displayed and any special needs):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Due by May 8, 2019 to: Virginia Synod, ELCA  
P.O. Box 70, Salem, VA 24153

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**For Office Use Only:**

Date Received: \_\_\_\_\_

Tables: \_\_\_\_\_ Electrical: \_\_\_\_\_

Other: \_\_\_\_\_

Space Requirements: \_\_\_\_\_



# The 2019 Virginia Synod Youth Assembly

## Roanoke College, June 7-8, 2019 - *Delegate Registration and Credential Form*

**ADULTS ATTENDING AS STAFF:** PLEASE FILL OUT THIS FORM AND ALSO SEE SPECIAL INFORMATION AND INSTRUCTIONS AT THE SYNOD WEBSITE - [WWW.VASYNOD.ORG](http://WWW.VASYNOD.ORG) – CLICK ON THE EVENT INFORMATION LINK.

*Each congregation may send two delegates to the Youth Assembly, preferably one from grades 7-9 and one from grades 10-12. An adult advisor from the congregation is NOT required. Starting April 15<sup>th</sup> congregations may contact the Synod Office to see if there is room to send a third youth delegate. Each participant must register on a separate form. The **“Expectations”** section of this form **MUST** be completed and signed! More details are available in the booklet “Youth Assembly Information Sheet for Pastors, Parents, and Youth Workers.” Questions should be directed to Virginia Synod Youth Director Dave Delaney in the Synod Office – 540-389-1000 / [delaney@vasynod.org](mailto:delaney@vasynod.org). Return completed forms to: Virginia Synod Youth Assembly, PO Box 70, Salem VA 24153 / fax# 540-389-5962. A completed and signed Roanoke College health form is required of every participant and must be submitted with this registration form.*

**PLEASE PRINT CLEARLY!! SIGNATURES REQUIRED ON BOTH PAGES!!**

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

**Current** (2018-2019) Grade Level (07-12, or AD): \_\_\_\_\_ [ ] Male [ ] Female [ ] Gender non-conforming

Home or Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: (\_\_\_\_\_) \_\_\_\_\_ email address: \_\_\_\_\_

Home Congregation Name: \_\_\_\_\_

Location of Congregation: \_\_\_\_\_

Name of Pastor: \_\_\_\_\_

(If your congregation does not currently have a pastor, please list the name of another adult attending the Main Assembly)

Roommate preference (**PLEASE** confirm this with the other person): \_\_\_\_\_

Special housing or dietary needs: \_\_\_\_\_

Circle your t-shirt size:	
XS	S
M	L
XL	XXL
XXXXL	

**ALL YOUTH ASSEMBLY PARTICIPANTS MUST BE HOUSED ON CAMPUS FOR THE ASSEMBLY.**

ESTIMATED TIME OF ARRIVAL IF YOUTH DELEGATE MUST ARRIVE LATE (after 12:00 noon on Friday, June 7) FOR ANY REASON: \_\_\_\_\_

**YOUTH DELEGATE CERTIFICATION (SIGNATURE REQUIRED!)**  
 This is to certify that the person named above has been selected to represent: \_\_\_\_\_  
(name and location of congregation)

➔ Signed (*signature of **pastor or lay president***) \_\_\_\_\_ Date: \_\_\_\_\_

➔➔➔ **THREE SIGNATURES ARE REQUIRED ON THE BACK OF THIS FORM:** *participant, parent/guardian, one Main Assembly voting member who can be a congregational emergency contact during the youth assembly.*

Total amount due for the Youth Assembly is <b>\$200.00</b> (\$175 if postmarked on or before April 15, 2019). Mail Registration Form To: Youth Assembly The Virginia Synod, ELCA P.O. Box 70 Salem, VA 24153	<b>Method of Payment:</b> <input type="checkbox"/> Check payable to Virginia Synod, ELCA (with "YOUTH ASSEMBLY" in memo line!) <input type="checkbox"/> Paid Online @Vasynod.org - click "Youth Ministry" tab <input type="checkbox"/> Will pay at Registration Desk
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STARTING APRIL 15<sup>TH</sup> CONGREGATIONS MAY REGISTER A THIRD YOUTH DELEGATE IF SPACE PERMITS. PLEASE CALL THE SYNOD OFFICE (540-389-1000) OR EMAIL Dave Delaney - [delaney@vasynod.org](mailto:delaney@vasynod.org) TO SEE IF ADDITIONAL SPACES ARE AVAILABLE.

**THIS SECTION MUST BE READ AND SIGNED BY THE PARTICIPANT, THE PARENT/GUARDIAN, AND EITHER THE CONGREGATION PASTOR OR ANOTHER ADULT WHO WILL BE PRESENT AT THE ASSEMBLY**

**Expectations for Youth and Adults at the Virginia Synod 2019 Youth Assembly:**

- Each Participant must complete a **Roanoke College Health Form**.
- Participants will **participate fully** in all activities of the Youth Assembly.
- Participants will wear their **event name tag** visibly at all times.
- Participants will **abide** by the established guidelines, procedures, and expectations for the Youth Assembly.
- Participants will **show full respect** to the Youth Assembly adults and leaders as well as the staff of Roanoke College.
- Participants will **remain** on the Roanoke College Campus at all times.
- **No weapons, alcohol, or drugs** other than required medications may be brought to the event.
- The curfew, lights out times, and other requirements necessary for the safety of every person and the smooth running of our event will be **conscientiously observed**.
- All participants in Youth Ministry events sponsored by the Virginia Synod must adhere strictly to the Synod's **official guidelines** protecting individuals from sexual harassment or other sexual misconduct. No unwelcome touching or suggestive or other inappropriate language is permitted.

*All delegates to the Youth Assembly, one of their parents or a guardian, and their pastor or another voting member who will be at the Main Assembly must read these expectations and sign the registration form indicating their agreement to abide by them.*

**AGREEMENT TO EXPECTATIONS (THREE SIGNATURES ARE REQUIRED!)**

I agree to abide by the expectations of the event.

→ Signed \_\_\_\_\_ Date: \_\_\_\_\_  
(signature of **participant**)

I have read the expectations for participants in this event and agree to support the Event staff in the administration of these expectations.

→ Signed \_\_\_\_\_ Date: \_\_\_\_\_  
(signature of **parent** or guardian of participant under 18 at the time of the Youth Assembly)

I agree to assist the staff of the Youth Assembly in the event of an emergency or disciplinary situation involving the youth from my congregation

→ Signed \_\_\_\_\_ cell phone: \_\_\_\_\_  
(signature of congregation **pastor or other congregation voting member** who will be present at the Assembly)

PRINTED NAME OF THIS CONTACT PERSON: \_\_\_\_\_

THE 2019 VIRGINIA SYNOD YOUTH ASSEMBLY - INFORMATION SHEET FOR PARTICIPANTS,  
PASTORS, PARENTS, AND YOUTH WORKERS

**What is  
Youth  
Assembly?**

The Virginia Synod Youth Assembly is the annual meeting of the *Virginia Synod Lutheran Youth Organization*, to which all Lutheran Youth in Virginia automatically belong. The Virginia Synod LYO is also the group in Virginia that relates to the ELCA Youth Core Leadership Team. The Youth Assembly meets at the same time as the Synod Main Assembly each year on the Roanoke College Campus.

*This Year's Event is: June 7-8, 2019 (Friday 12:30 to Saturday 12:30), the same dates as the Main Assembly. (Youth will need to be excused from school on Friday, June 7)*

**The Purpose of the Youth Assembly is :**

- to give glory to God, celebrate the good news of the gospel, and nurture faith in the synod's young leaders.
- to conduct the business of the Synodical Lutheran Youth Organization, including election of the LYO Board.
- to hear and explore the story of the church's work beyond the congregations of the youth delegates and equip them to share and interpret those stories in their home contexts.
- to give voice to and encourage leadership among youth in the church.

☞ *Youth Delegates should understand that the activities and atmosphere of the Youth Assembly are different from those of our other Synod Youth events (Seventh Day, Lost and Found, Winter Celebration, Kairos)!*

This year's Virginia Synod Youth Assembly theme will be centered around the Synod's mission to be faithful, bold, and serving in our work together.

**Who Attends  
the Youth  
Assembly?**

Each congregation of the Synod is entitled to send **two delegates** to the Youth Assembly (see next paragraph). In addition, any youth who is nominated for the LYO Board (see next page) may also attend as a delegate, and if event registration has not exceeded capacity by April 15<sup>th</sup> each congregation may ask to send a third delegate of any grade level (*if you desire to do this, contact Dave Delaney at the Synod Office - 540-389-1000 or [delaney@vasynod.org](mailto:delaney@vasynod.org) - to make sure there's room*). Congregations may also send third delegate of either sex and any grade if that person comes from a multi-cultural population or self-identifies as "[definitely-abled](#)."

Congregations may select their youth delegates in whatever fashion they choose. If possible, **one should be from grades 7-9 and one from grades 10-12** (congregations may send two delegates from the same age group if one from each group cannot be found). If possible, one delegate should be female and the other male. They need not have any prior experience in Synodical activities, but they should be responsible young people who have an interest in the life and work of the church, and they must be willing to abide by the expectations of the event. Youth delegates register using the special form provided for Youth Assembly, available under the "Youth Ministry" tab on the synod website, and the congregation should plan to pay the cost for youth delegates. **No adult advisors from the congregation are required to come;** the Youth Assembly staff serves as advisors for the event, although the pastor or another adult from that congregation at the Main Assembly must agree to share responsibility for the youth from their congregation in case there is a need during the weekend, and adults interested in serving as staff for this event are invited to contact Pastor Dave Delaney for more information.

**What is the  
Lutheran Youth  
Organization  
(LYO) Board?**

**The Virginia Synod Lutheran Youth Organization Board** consists of seven youth members – one each in grades 9-12 elected by the Youth Assembly, an 8<sup>th</sup> grader appointed by the Board, a multi-cultural representative appointed by the Board, a definitely-abled representative appointed by the Board – and three adults appointed by the Synod's Youth Ministry Committee, all of whom serve for one-year terms between annual assemblies. **The youth members of the Board** are elected at each youth assembly for one-year terms from candidates nominated by their home pastors or congregation presidents, **using the nomination form that is available on the synod website.** The 12<sup>th</sup> grade Board member becomes the president of the Board (which entails some additional responsibilities, such as representing Virginia to the annual ELCA Youth Leadership Summit, reporting to the Main Assembly, and being present where possible at the other youth events throughout the year), and the 11<sup>th</sup> grade Board member becomes the vice-president. The basic commitment of Board

members is to attend Board meetings over the course of the year (no more than four) and to attend the next year's assembly. **This expectation should be made clear to candidates before they are nominated.** Use the "Nomination Form" ONLY if a youth from your congregation is being nominated for the LYO Board for the upcoming school year. Nominees will be sent or may download the additional information form which they must complete and return to the Synod Office so that it can be made available to Youth Assembly Delegates. It includes a section that must be reviewed with the nominee. In addition to the nomination form itself, please notice that there is a reference form to be filled out by a congregational leader.

**Expectations for Participants in Youth Assembly**

***PASTORS AND OTHER ROSTERED MINISTERS / YOUTH WORKERS / PARENTS: PLEASE MAKE SURE THESE EXPECTATIONS ARE MADE CLEAR TO YOUR YOUTH ASSEMBLY DELEGATES! PLEASE ALSO NOTE YOUR ROLE IN HELPING THE YOUTH ASSEMBLY STAFF TO ADMINISTER THESE EXPECTATIONS! You (or another adult from your congregation) are required to sign***

***the Youth Assembly registration form certifying that your youth delegate understands the event expectations.***

- Participants will participate fully in all activities of the Youth Assembly.
- Participants will wear the event name tag visibly at all times. This is for safety as well as other reasons.
- Participants will abide by the established guidelines, procedures, and expectations for the Youth Assembly.
- Participants will show full respect to the Youth Assembly adults and leaders as well as the staff of Roanoke College.
- Participants will remain on the Roanoke College Campus.
- No weapons, alcohol, or drugs other than required medications may be brought to the event.
- Participants may keep cell phones but are not permitted to use them during Youth Assembly sessions.
- The curfew, lights out times, and other requirements necessary for the safety of every person and the smooth running of our event will be conscientiously observed.
- All participants in Youth Ministry events sponsored by the Virginia Synod must adhere strictly to the Synod's official guidelines protecting individuals from sexual harassment or other sexual misconduct. No unwelcome touching or suggestive or other inappropriate language is permitted.

***All delegates to the Youth Assembly and their pastors or another adult from the congregation must read these expectations and sign the registration form indicating their agreement to abide by them.***

**Other Information About the Youth Assembly.**

Pastors and Youth Workers should pass along this information to youth delegates:

- After registering by mail or using the online form, youth will receive a packet confirming their registration and providing information on what to do upon arriving at Roanoke College, an event schedule, and a map of the campus.
- Delegates to Youth Assembly will be housed as a group on the Roanoke Campus and will be responsible to the adult leaders of the Youth Assembly; delegates must agree to

abide by the expectations of the event.

- **Please note the special area on the registration form to be signed by the Youth Assembly delegate.** There is also a place for the Pastor or another Main Assembly delegate **to sign and provide a cell phone number** as an agreement to assist the Youth Assembly staff should there be an emergency during the event or should an unusual discipline problem develop.

**Need More Information?**

If you have additional questions about the Youth Assembly or about the Virginia Synod LYO Board, please contact:

The Rev. Dave Delaney

Virginia Synod, ELCA, PO Box 70, Salem VA 24153 delaney@vasynod.org

(540) 389-1000 (office); (540) 529-6893 (cell)

# VIRGINIA SYNOD LUTHERAN YOUTH ORGANIZATION BOARD NOMINATION AND NOMINEE INFORMATION FORM – 2019-2020

Youth who are interested in or have been encouraged to be nominees for the LYO Board must fill this form out and either submit it prior to the Youth Assembly or turn it in at the Youth Assembly check-in desk. Please see “ABOUT SERVICE ON THE VIRGINIA SYNOD LUTHERAN YOUTH ORGANIZATION BOARD” below. Grades 9-12 are elected by the Youth Assembly, and the 8<sup>th</sup> grader, multi-cultural, and definitely-abled representatives are appointed by the new Board after the Youth Assembly elections.

Nominee’s Name: \_\_\_\_\_

Congregation and Location: \_\_\_\_\_

Full Address and Phone Number: \_\_\_\_\_  
\_\_\_\_\_

Email address if available: \_\_\_\_\_

School grade in 2018-2019 (current year): \_\_\_\_\_ School grade in 2019-2020 (next year): \_\_\_\_\_

Check here if this is a nominee who would like to be considered for appointment as either  
 the 8<sup>th</sup> grade representative  
 the multi-cultural representative  
 the definitely-abled representative

## **ABOUT SERVICE ON THE VIRGINIA SYNOD LUTHERAN YOUTH ORGANIZATION BOARD**

The **Virginia Synod Lutheran Youth Organization** is a body that serves all Lutheran youth in Virginia - both Junior High and High School students. The LYO Constitution states that each year a Board will be selected at the Youth Assembly, with one representative for each of grades 8-12. **Ninth through twelfth** grade representatives are *elected* at the Assembly and the **eighth grader** is *appointed* by the new Board, along with a **multi-cultural representative** and a **definitely-abled representative**.

### **The main commitment involved with serving on the LYO Board is:**

- Attendance at the 2020 Youth Assembly (tentative date: June 5-6, 2020), including early arrival on Thursday evening, June 4<sup>th</sup>.
- Participation in the 3-4 meetings of the group during the 2019-2020 school year (usually held in the middle of the state or online), at least two of which are overnight meetings (Friday evening through all day Saturday - one in September and one in March).

*\*Note: If you are a person who has a lot of Saturday commitments (work, sports and other things), and you think you may miss more than two of these meetings, you may want to consider withdrawing your nomination so that someone else can serve. Over the years, Lutheran youth have made service on this Board a strong priority, and so the expectation for commitment remains high!*

The elections are held each year at the Youth Assembly. This year’s Assembly is on June 7-8, 2019 at Roanoke College, and LYO Board nominees are entitled to attend (at the full registration cost) even if they are not one of their congregation’s delegates, although Assembly attendance is not required in order to be a nominee for the Board. If you need information on attending, contact Dave Delaney at the Virginia Synod Office – 540-389-1000 / delaney@vasynod.org.

*(see section on reverse side to be filled out by nominee ≡)*

**INFORMATION ABOUT 2019-2020 LYO BOARD NOMINEE**  
**TO BE FILLED OUT BY THE NOMINEE FOR THE LYO BOARD**

*Please do \*not\* use this form to register for the Youth Assembly!*

**In the space below (or on a separate piece of paper), please say a bit about yourself and why you would like to serve on the LYO Board.** Return this form to Dave Delaney, Virginia Synod ELCA, PO Box 70, Salem, VA 24153 no later than May 28, 2019 or else bring it with you to the Youth Assembly. In addition to this form, every nominee must arrange to have the **“Pastor and Parent Recommendation Form for 2019-2020 Board Nominee”** form sent to the Synod Office or brought to the Assembly. You do *\*not\** need to be a congregational delegate to the 2019 Youth Assembly in order to be a nominee for the 2019-2020 Board, although by virtue of being a nominee you may attend (at the regular cost) along with your congregation’s other Youth Assembly delegates. The information you share below will be posted at this year’s Youth Assembly so that people can get to know you a little bit before the voting process.

**VIRGINIA SYNOD LUTHERAN YOUTH ORGANIZATION BOARD  
PASTOR AND PARENT RECOMMENDATION FORM  
FOR 2019-2020 BOARD NOMINEE**

**≡ DO NOT SUBMIT UNLESS YOUTH IS A NOMINEE FOR THE LYO BOARD!**

This form must be accompanied by the VIRGINIA SYNOD LUTHERAN YOUTH ORGANIZATION NOMINATION FORM AND NOMINEE INFO SHEET. This form must be completed by the nominee  pastor, congregation president, or youth director AND the nominee's parent/guardian in order for the nomination process to be complete. Return to Dave Delaney, Virginia Synod ELCA, PO Box 70, Salem VA 24153

**THIS SECTION TO BE FILLED OUT BY THE L.Y.O.B. NOMINEE'S PASTOR,  
CONGREGATIONAL PRESIDENT, OR YOUTH DIRECTOR**

Nominee's name \_\_\_\_\_

Nominee's congregation and location (town or city) \_\_\_\_\_

Your name (name of person filling out this reference): \_\_\_\_\_

Your position in the congregation's youth ministry: \_\_\_\_\_

*I have reviewed the expectations of an LYO Board member with this nominee. (on page 2 of this sheet)*

Your Signature: \_\_\_\_\_

≡ Note: If you as a congregation leader have any concerns about this young person's suitability for service on the Virginia Synod LYO Board, please contact:

Synod Youth Director Dave Delaney

Office: 540-389-1000

Cell: 540-529-6893

E-mail: [delaney@vasynod.org](mailto:delaney@vasynod.org)

**THIS SECTION TO BE FILLED OUT BY THE L.Y.O.B. NOMINEE'S PARENT OR GUARDIAN**

Nominee's name \_\_\_\_\_

Nominee's congregation and location (town or city) \_\_\_\_\_

Position for which the youth is being nominated (please circle one):

8<sup>th</sup> grade representative (*appointed*)

Multi-cultural representative (*appointed*)

9<sup>th</sup> grade representative (*elected*)

Definitely-abled representative (*appointed*)

10<sup>th</sup> grade representative (*elected*)

11<sup>th</sup> grade representative (*elected*)

12<sup>th</sup> grade representative / President (*elected*)

Your name (name of person filling out this reference) and relationship to the nominee:

\_\_\_\_\_

*I have reviewed the expectations of an LYO Board member with this nominee. (on page 2 of this sheet)*

Your Signature: \_\_\_\_\_

## **ABOUT SERVICE ON THE VIRGINIA SYNOD LUTHERAN YOUTH ORGANIZATION BOARD**

The **Virginia Synod Lutheran Youth Organization** is a body that serves all Lutheran youth in Virginia - both Junior High and High School students. The LYO Constitution states that each year a Board will be selected at the Youth Assembly, with one representative for each of grades 8-12. **Ninth through twelfth** grade representatives are *elected* at the Assembly and the **eighth grader** is *appointed* by the new Board, along with a **multi-cultural representative** and a **definitely-abled representative**.

### **The main commitment involved with serving on the LYO Board is:**

- Attendance at the 2020 Youth Assembly (tentative date: June 5-6, 2020), including early arrival on Thursday evening, June 4<sup>th</sup>.
- Participation in the 3-4 meetings of the group during the 2019-2020 school year (usually held in the middle of the state or online), at least two of which are overnight meetings (Friday evening through all day Saturday - one in September and one in March).

*\*Note: If you are a person who has a lot of Saturday commitments (work, sports and other things), and you think you may miss more than two of these meetings, you may want to consider withdrawing your nomination so that someone else can serve. Over the years, Lutheran youth have made service on this Board a strong priority, and so the expectation for commitment remains high!*

The elections are held each year at the Youth Assembly. This year's Assembly is on June 7-8, 2019 at Roanoke College, and LYO Board nominees are entitled to attend (at the full registration cost) even if they are not one of their congregation's delegates, although Assembly attendance is not required in order to be a nominee for the Board. If you need information on attending, contact Dave Delaney at the Virginia Synod Office – 540-389-1000 / [delaney@vasynod.org](mailto:delaney@vasynod.org).

# CONSTITUTION AND PARLIAMENTARY NOTES

## General

1. This synod shall have a Synod Assembly, which shall be its highest legislative authority. (Section 7.01, Synodical Constitution) **Assembly Membership**

### **2. Assembly Voting Members**

The membership of the Synod Assembly, of which at least 60% of the voting membership shall be composed of laypersons, shall be constituted as follows:

- a. All Ministers of Word and Sacrament under call on the roster of this synod in attendance at the synod Assembly shall be voting members.
- b. All Ministers of Word and Service on the roster of this synod in attendance at the Synod Assembly shall be voting members.
- c. A minimum of two lay members elected by each congregation related to this synod, normally one of whom shall be male and one of whom shall be female, shall be voting members. The Synod Council shall establish a formula to provide additional lay representation from congregations on the basis of a number of baptized members in the congregation. Additional members of each congregation shall normally be equally divided between male and female.
- d. Voting membership shall include the Officers of this synod. (Section 7.21)

### **3. Additional Voting Members from Larger Congregations**

- a. Each congregation related to this synod having 400 or less baptized members shall be entitled to two voting lay members of the Synod Assembly, normally one of whom shall be male, and one of whom shall be female.
- b. For each additional 200 baptized members, or a portion thereof, the congregation shall be entitled to an additional voting member.
- c. Additional members of each congregation shall normally be equally divided between male and female.
- d. Each congregation, upon choosing its voting lay members, shall certify to the secretary of this synod, at least ten days before the first day of the Synod Assembly, the names of the persons chosen. (Section 7.21.01)

### **4. Additional Members to Meet Inclusiveness Goal**

The Synod Council shall be authorized to appoint up to 10 at-large voting members of the annual Assembly who are persons of color or whose primary language is other than English, in addition to those elected by congregations. (Section 7.21.A89)

### **5. Voting by Retired Rostered Ministers**

All retired Rostered Ministers on the roster of this synod in attendance at the Synod Assembly shall be voting members. (Section 7.22.01)

### **6. Voting by Rostered Ministers On Leave from Call** (bylaw to be voted on at 2019 Assembly)

All on leave from call rostered ministers on the roster of this synod in attendance at the Synod Assembly shall be voting members. (Section 7.22.02)

## **7. Voting Membership of Synod Council**

Duly elected voting members of the Synod Council who are not otherwise voting members of the Synod Council under Section 7.21, shall be granted the privilege of both voice and vote as members of the Synod Assembly. (Section 7.28)

## **8. Persons Having Voice But Not Vote**

The bishop of the ELCA and such other official representatives of this church as may be designated from time to time by the Church Council shall also have a voice but not vote in the meetings of the Synod Assembly. (Section 7.23)

## **9. Quorums and Program**

- a. One-half of members of the Synod Assembly shall constitute a quorum. (Section 7.14)
- b. The agenda and program proposed by the Synod Council, as adopted by the Assembly, shall be the official agenda and program; there shall be no departure therefrom except by unanimous consent or by a two-thirds vote. (Section 7.40.16)

## **10. Attendance and Excuses**

- a. Any member of the Assembly contemplating an absence from an Assembly shall send to the Secretary a written excuse prior to the convening of the Assembly. The excuse shall be referred to the Committee on Official Roll, which shall determine and report to the bishop whether such absence is without good cause. Absence without good cause shall be grounds for censure to be administered by the bishop. (Section 7.40.20)
- b. Excuses for absences from any meeting of the Synod Assembly shall be presented to the Committee on Official Roll. This committee shall pass on the acceptability of any excuse and shall assemble the composite record of attendance and report thereon at the final meeting of the Assembly. (Section 7.40.21)

## **11. Nominations and Elections**

- a. There shall be a Nominating Committee of at least eight members who shall be appointed by the Synod Council to serve for each regular meeting of the Synod Assembly. Additional nominations may be made from the floor at the Synod Assembly for all elections for which nominations are made by the Nominating Committee. (Section 9.03)
- b. In all elections by the Synod Assembly, other than for the bishop, a majority of the votes cast shall be necessary for election. (Section 9.02)
- c. In all elections, except for the bishop, the names of the persons receiving the highest number of votes, but not elected by a majority of the votes cast on a preceding ballot, shall be entered on the next ballot to the number of two for each vacancy unfilled. (Section 9.08)
- d. The results of each ballot in every election shall be announced in detail to the Assembly. (Section 9.09)

## **12. Reports**

- a. All reports and all resolutions and principal motions shall be given to the secretary in triplicate. Reports shall be typewritten. (Section 7.40.19)
- b. If the Committee of Reference and Counsel fails to report on any resolution given it, or any matter referred to it by the Assembly, the Assembly may nevertheless by majority vote decide to consider such resolution or matter. (Section 7.40.17)

### **13. Financial Matters**

- a. Any proposal to appropriate funds, whether by amendments to the budget or otherwise, which is presented to a meeting of the Synod Assembly without the approval of the Synod Council shall require a two-thirds vote for adoption. (Section 10.04)
- b. No appeal to congregations of this or any other synod of the Evangelical Lutheran Church in America for the raising of funds shall be conducted by congregations or organizations related to or affiliated with this synod without the consent of the Synod Assembly or the Synod Council. (Section 15.21)
- c. When a motion calls for (a) an amendment to the budget, either increasing or decreasing the total of the budget or (b) an appropriation, or (c) a special financial appeal comes before the Assembly from any source other than the Synod Council, it shall be referred at once to the Synod Council for consideration. The Synod Council will report at the meeting immediately following the meeting at which the referral was made. Any referral made at the last meeting of the Assembly shall be reported on during that meeting. If the Synod Council fails to report, the Assembly may proceed to consider the matter referred, but adoption shall require a two-thirds vote. (Section 10.04.01)
- d. The annual budget of this synod shall reflect the entire range of its own activities and its commitment to partnership funding with other synods and the church wide organization. Unless an exception is granted upon the request of this synod by the Church Council, each budget shall include the percentage of congregational mission support assigned to it by the Churchwide Assembly. (Section 15.12)

### **14. Rules of Procedure**

- a. Unless otherwise determined by a two-thirds vote of the Assembly, all speeches in general discussion shall be limited to five minutes. (Section 7.40.22)
- b. Robert's Rules of Order, latest edition, shall govern parliamentary procedure of the Synod Assembly, except to the extent that it is in conflict with the constitution, bylaws, and continuing resolutions of the ELCA or the constitution, bylaws and continuing resolutions of this synod. (Section 7.32)

### **15. Resolutions for Consideration by the Annual Assembly**

- a. The Assembly Committee of Reference and Counsel shall receive, consider and report to the Assembly on all resolutions submitted by congregations, conferences, and delegates for consideration by the annual Assembly.
- b. Priority consideration will be given to resolutions received at least 30 days before the annual Synod Assembly convenes.
- c. A cut-off time of noon, the second day of the Assembly, is established for the receipt of resolutions for the consideration of the Committee of Reference and Counsel.
- d. Recommendations of the committee are to be distributed to members prior to the convening of the Assembly.
- e. All resolutions will normally be considered by the committee in order of receipt.
- f. Resolutions that cannot be adequately covered during the regular Assembly agenda time will be referred to the Synod Council. (Section 7.30.A91)

### **16. Bylaws, Amendments, and Continuing Resolutions**

- a. Certain sections of this constitution incorporate and record therein provisions of the constitution and bylaws of this church. If such provisions are amended by this church, corresponding amendments shall be introduced at once into the constitution by the secretary of this synod upon receipt of formal certification thereof from the secretary of the ELCA. (Section 18.11)

- b. Whenever the secretary of the ELCA officially informs this synod that the Churchwide Assembly has amended the Constitution for Synods; this constitution may be amended to reflect any such amendment by a simple majority vote at any subsequent meeting of the Synod Assembly without presentation at a prior Synod Assembly.
- c. An amendment that is identical to a provision of the Constitution for Synods shall be deemed to have been ratified upon its adoption and the Church Council shall be given prompt notification of its adoption. (Section 18.12)
- d. Other amendments to this constitution may be adopted by this synod by a two-thirds vote at a regular meeting of the Synod Assembly after having been moved and presented in writing at the previous regular meeting of the Synod Assembly over the signatures of at least 7 members and been approved by a two-thirds vote of the voting members present and voting at such a regular meeting of the Synod Assembly.
- e. The Synod Council may propose an amendment with notice to be sent to the congregations of this synod at least six months prior to the next regular meeting of the Synod Assembly. Such an amendment shall require for adoption a two-thirds vote of the voting members present and vote at such a regular meeting of the Synod Assembly.
- f. All such amendments shall become effective upon ratification by the Churchwide Assembly or by the Church Council. (Section 18.13)
- g. This synod may adopt bylaws not in conflict with this constitution nor with the constitution and bylaws of this church. This synod may amend its bylaws at any meeting of the Synod Assembly by a two-thirds vote of voting members of the Assembly present and voting. (Section 18.21)
- h. The bylaws may be suspended, or amended, at any Synod Assembly by a two-thirds vote of the members voting. (Section 18.21.01)
- i. This synod may adopt continuing resolutions, not in conflict with this constitution or its bylaws. Continuing resolutions may be adopted or amended by a majority vote of the Synod Assembly or by a two-thirds vote of the Synod Council. (Section 18.31)

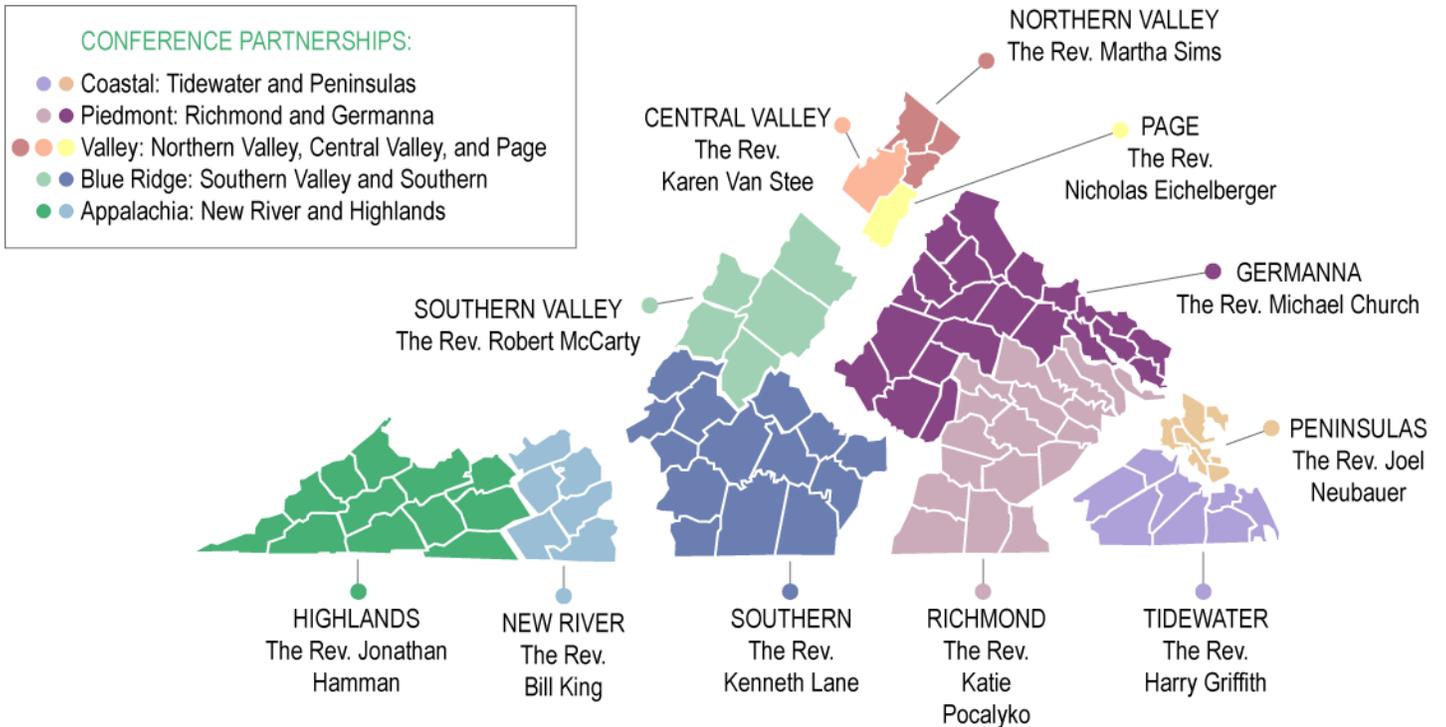
## **17. Conduct of Debate**

### **From Robert's Rules of Order, Newly Revised**

- a. All voting members shall have the privilege of the floor. Any voting member desiring to address the Assembly should go to one of the microphones and be recognized by the chairman. When recognized, the voting member should give his/her name, a parish, and organization for the secretary's record of the proceedings.
- b. In any debate, each member has the right to speak twice on the same question on the said day, but cannot make a second speech on the same question so long as any member who has not spoken on that question desires the floor. A member who has spoken twice on a particular question on the same day has exhausted his/her right to debate that question for that day. Any motion to change the limits of the debate is not debatable and requires a two-thirds vote for approval.
- c. In cases where persons seeking the floor have opposite opinions on the question, the chair should let the floor alternate, as far as possible, between those favoring and those opposing the measure.
- d. Most frequent motions, which are undebatable, include those to Adjourn, Appeal (relating to decorum), Call for Orders of Day, Close Debate (previous question), Change Limits of Debate, Lay on the Table, Objection to Consideration of Question, Reconsider an Undebatable Question, Suspend the Rules, Take from the Table, Take up a Question Out of its Proper Order, Withdrawal of a Motion.

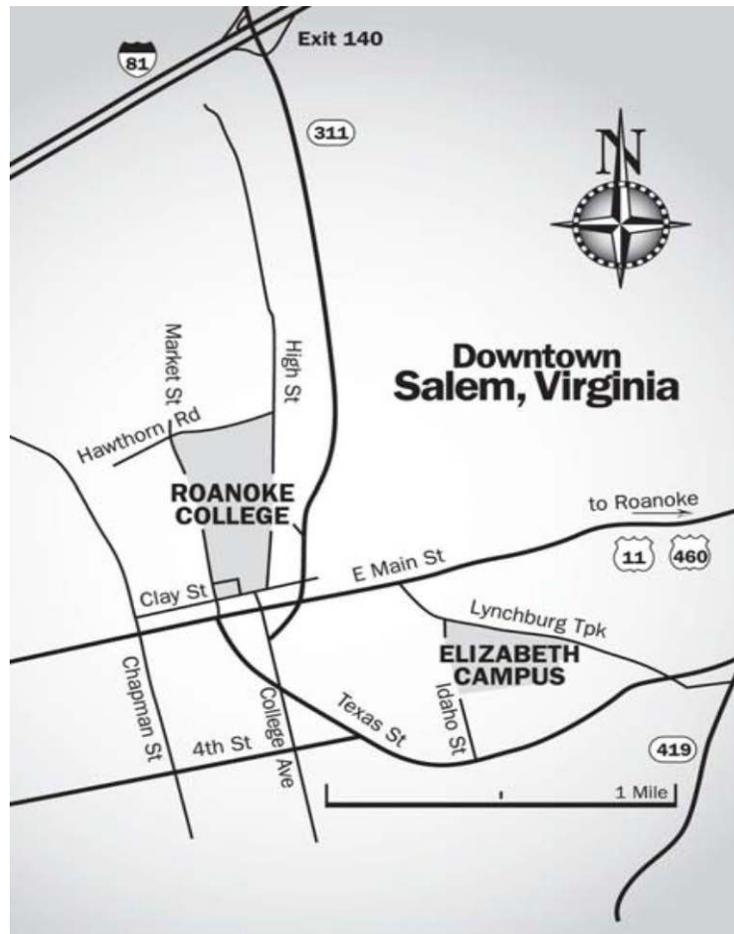
# The Virginia Synod, ELCA

## CONFERENCE MAP



Central Valley:	The Rev. Karen Van Stee	540-325-0736	<a href="mailto:kvanstee@shentel.net">kvanstee@shentel.net</a>
Germanna:	The Rev. Michael Church	540-359-2826	<a href="mailto:prchurch@gmail.com">prchurch@gmail.com</a>
Highlands:	The Rev. Jonathan Hamman	276-613-0855	<a href="mailto:jdhamman@msn.com">jdhamman@msn.com</a>
New River:	The Rev. Bill King	540-838-5586	<a href="mailto:luthercm@vt.edu">luthercm@vt.edu</a>
Northern Valley:	The Rev. Martha Sims	540-662-6678	<a href="mailto:msims@gracewin.org">msims@gracewin.org</a>
Page:	The Rev. Nick Eichelberger	540-743-2339	<a href="mailto:rneelca@yahoo.com">rneelca@yahoo.com</a>
Peninsulas:	The Rev. Joel Neubauer	757-793-0182	<a href="mailto:pastor.joel.neubauer@gmail.com">pastor.joel.neubauer@gmail.com</a>
Richmond:	The Rev. Katie Pocalyko	804-276-4271	<a href="mailto:pastorkatie@lcosva.org">pastorkatie@lcosva.org</a>
Southern:	The Rev. Ken Lane	540-312-6984	<a href="mailto:revlanetrinity@gmail.com">revlanetrinity@gmail.com</a>
Southern Valley:	The Rev. Robert McCarty	540-688-8887	<a href="mailto:revmccarty@earthlink.net">revmccarty@earthlink.net</a>
Tidewater:	The Rev. Harry Griffith	757-775-3622	<a href="mailto:pastorharrygriffith@gmail.com">pastorharrygriffith@gmail.com</a>

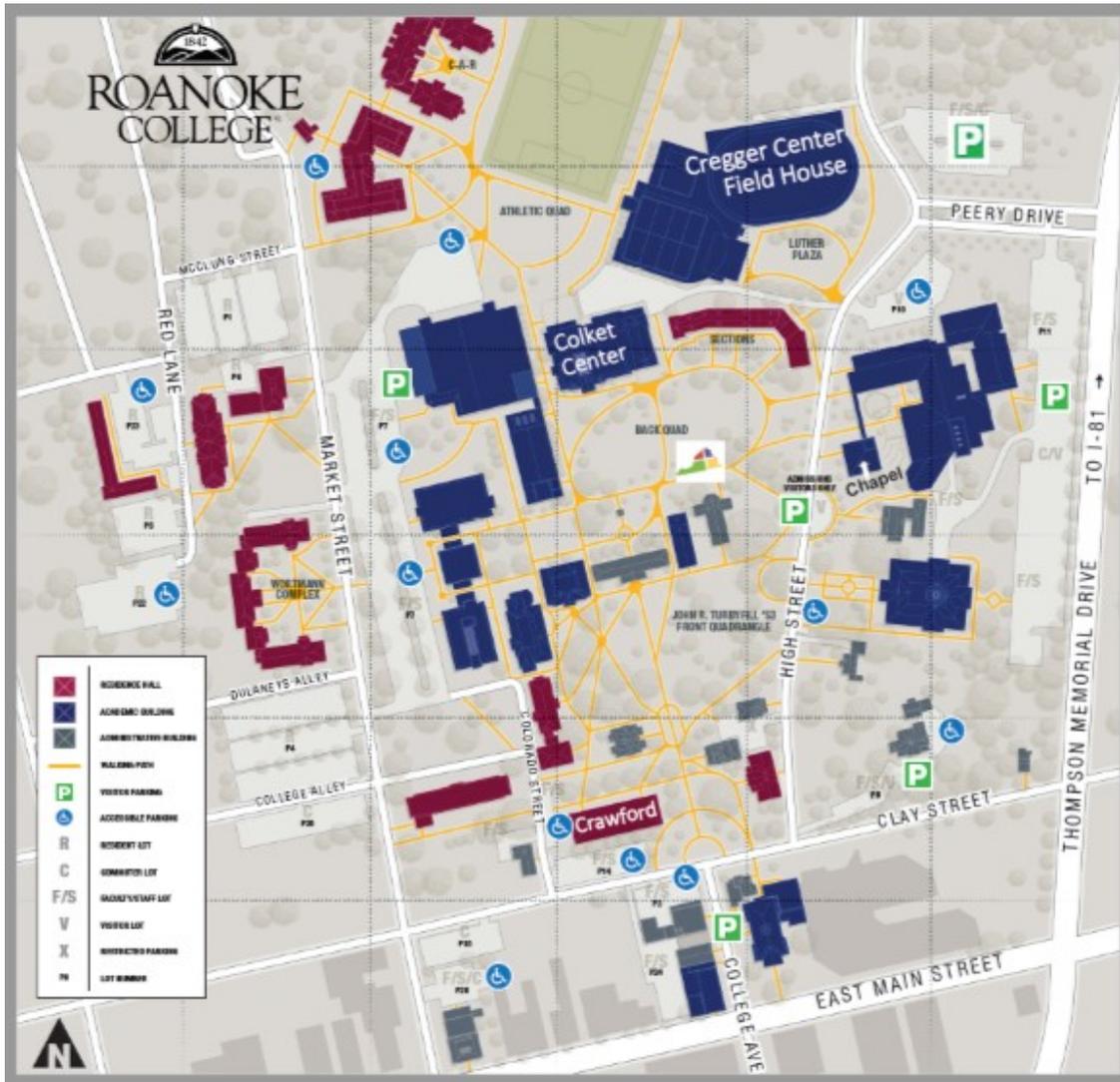




## Directions to Roanoke College

Roanoke College is located right off of Interstate 81. If you are driving to Roanoke from outside the region, follow these directions:

- Take exit 140. Turn right off of the exit on Thompson Memorial Drive (Route 311).
- Drive approximately one mile and then turn right onto Peery Drive (Roanoke College Entrance)
- Once you turn onto Peery Drive, **General Parking** is the first parking lot to the left.
- **Handicap Parking:** from Peery Drive turn left onto High Street, handicap parking is located in the first parking lot to the left across from Luther Plaza.
- Please see the enclosed map of Roanoke College.



## Roanoke College Map

This year we will meet in the Kerr-Cregger Fieldhouse for all sessions. Registration/check-in will take place in the lobby of the Cregger Center. Meals will be served in the Colket Center.

Parking is available in any of the parking areas shown on the Roanoke College map listed above. Handicap parking will be available in the Upper Olin Parking Lot located on High Street across from Luther Plaza, this lot is reserved for handicap and Synod Assembly Staff ONLY. General parking is available in the Kerr-Cregger Fieldhouse lot and the lot on Peery Drive (listed on the map above). Golf carts will be available to transport guests who need assistance to and from the Peery Drive parking lot.